

A **Regular** meeting of the Buellton Union School District Board of Trustees was held on **Wednesday, April 14, 2021** via video conference and at the Jonata Middle School Library.

Trustees Present: Jessie Skidmore, Elaine Alvarado, Christy Nordgren, Allison Jordan and Ryan Sullivan

Administration Present: Dr. Randal Haggard, Claudia Echavarria, Rebecca Holmes, Diane Turner and Lisa Melby

- I. **Call to Order, Roll Call and Public Comment on Closed Session Agenda Items**
- II. **Closed Session**
  - A. Conference with Legal Counsel – Potential Litigation (Pursuant to Government Code §54956.9(d)(2)) – 1 potential case
  - B. Personnel Matters - (Pursuant to Government Code § 54957)
  - C. Employee Discipline, Dismissal, Release (Pursuant to Government Code § 54957)
  - D. Conference with Labor Negotiators (Pursuant to Government Code §54957.6) – Agency designated representatives: Shannon DeNatale Boyd and Superintendent Randal Haggard; Employee organization: The Buellton Education Association, CTA/NEA, Certificated Unit and Classified Unit.
  - E. Public Employee: Superintendent Evaluation (Pursuant to Government Code § 54947)
- III. **Opening Ceremony –**
  - A. Call to Order and Roll Call - *Jessie Skidmore opened the meeting at 7:09pm and reported all members were present.*
  - B. Report of Actions Taken During Closed Session – *Jessie Skidmore continued by saying that the Board just came out of closed session and on item II.A -The Board approved a settlement agreement in the amount of \$25,000 to terminate services with a vendor. Board Member Elaine Alvarado Motioning approval, Board Member Ryan Sullivan Seconding the motion. The ayes have it with a vote of 5-0.*
  - C. Pledge of Allegiance – *Led by Jessie Skidmore*
  - D. Buellton/ Consortium Pride –*Beverly Sherman gave Consortium Pride to Pedro De La Cruz for his hard work in helping feed all consortium kids. Mrs. Sherman also presented Lisa Melby for all she does to help special education students and staff. Lastly she presented Dr. Haggard for all he does for special education staff and students throughout the Santa Ynez Valley. Lisa Melby gave Buellton Pride to the 7<sup>th</sup> grade Book Club who are Kona Castillo, Nathan Fletcher, Janie Hurnblad, Angelina Lefemine, Cali Parson, Cambria Rheinschild, Elena Sleiman and Lucie Wheeler. The book Club is led by Nicole Henrey. Lisa Wheeler a student from Oak Valley given Buellton Pride, she took all the challenges from distance learning and is a focused and diligent student.*
- IV. **Continue Opening Ceremony**
  - A. Establish Order of the Agenda - *No changes*
  - B. Governing Board Comments – *Elaine Alvarado thanked everyone for the smooth opening of school. She made a site visit at Jonata the first day after Spring Break and she was able to see all the great things taking place. The highlight of the day was meeting the ambassador of Mrs. Fegley’s classroom. She was so welcoming and talked about what their class was working on. Christy Nordgren she also talked about her visit to Jonata and Oak Valley. She said the culture and classroom environment was that of excitement, happiness and comfort. There was a culture of trust and welcome from both staff and students. Jessie Skidmore said as a parent she is so happy to have kids back at school, they are happy to be back at school.*
- V. **Public Comments/Staff Comments –**

*Kyle Abello and Kristen Thompson of Buellton Rec thanked the Buellton School District for their continued relationship with the City of Buellton. They continued to invite the board to “Walk into Fire” an immersive multimedia exhibit starting April 24<sup>th</sup> and going through May 1<sup>st</sup>. Kristen Thompson talked about the classes taking place at the Buellton Rec.*
- VI. **Correspondence – No correspondence**
- VII. **School/Community Reports**

- A. Superintendent – Dr. Haggard started his report by saying that he had an overwhelming sense of gratitude of the successful reopening of both schools. The continued success of vaccination for staff continues to take place. We need to anticipate that some of the restrictions we are under may still be in place as we start the reopening of the new academic year in August. Dr. Haggard spoke on the process for the Local Control Accountability Plan and an Extended Learning Plan. How do we ensure that every child has their learning needs met as well as their socioemotional needs? On the 19<sup>th</sup> a survey to parents will come out, on the 21<sup>st</sup> he will be meeting with staff to get their input in the LCAP and On the 28<sup>th</sup> Dr. Haggard will have a town-hall meeting with parents.
- B. Principal – Lisa Melby started her report talked about the things going on at both schools. Graduation for Jonata 8<sup>th</sup> graders is being planned. Volleyball season has started. The games are taking place outside and the first game was against Los Olivos last year.
- C. Special Education – Beverly Sherman started her report that they have been challenged with the continued schedule changes of all the valley schools. Transition meetings taking place within the next few weeks.
- D. B.E.A. – Debbie Goldsmith started her report by saying the staff has been very positive on how the reopening and distance learning has been going. The bargaining unit met before Spring Break and talked with the insurance committee.
- E. P.T.S.A – Maria Hernandez started her report by saying they are in desperate need of volunteers and board members for PTSA for the coming school year. The PTSA Garden Committee will have a drive through Farmers Market.

### VIII. Information Items

- (Information) A. Enrollment/Staffing for 2020-2021 school year-information will be presented based on current enrollment.

*Dr. Haggard brought forth an Enrollment report for Board review. As of April 1<sup>st</sup> the student enrollment is down 85 students from last year which is a significant loss of revenue for the district. **No Action was taken on this item. Information Only.***

- (Information) B. COVID-19 Update – Dr. Haggard will update the Board on district issues related to the COVID-19 pandemic.

*Dr. Haggard started his report by saying how we are thankful for the staff at Santa Barbara County Office of Education. Dr. Haggard talked about the complex issue of staff vaccinations and surveillance testing has been a huge task the district office has taken on. **No Action was taken on this item. Information Only.***

- (Information) C. Budget Update/Monthly Financial – Dr. Haggard and Director of Fiscal Services Rebecca Holmes will provide a summary of the key features in the state budget and update the Board on the monthly financials for the District.

*Rebecca Holmes reported on the Budget Update and Monthly Financials. Mrs. Holmes then reviewed a Summary of COVID related funds that the district has received or will receive and how these funds will be able to be used. **No Action was taken on this item. Information Only.***

### IX. General Items

- (Action) A. Approval of Resolution 21-12 “Observance of Lincoln’s Birthday” – Dr. Haggard will present Resolution 21-12 “Observance of Lincoln’s Birthday” for Board review and approval.

*Dr. Haggard brought forth Resolution No. 21-12 “Observance of Lincoln’s Birthday” for Board review and approval Christy Nordgren **MOTIONED** to approve Resolution No. 21-12 “Observance of Lincoln’s Birthday” as presented. Allison Jordan **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

(Action) B. Approval of Resolution 21-13 "Substitute Pay Rate pursuant to Ed. Code 44977(c)" – Dr. Haggard will present Resolution 21-13 "Substitute Pay Rate pursuant to Ed. Code 44977(c)" for Board review and approval.

*Dr. Haggard brought forth Resolution No. 21-13 "Substitute Pay Rate pursuant to Ed. Code 44977(c)" for Board review and approval. Ryan Sullivan **MOTIONED** to approve Resolution No. 21-13 "Substitute Pay Rate pursuant to Ed. Code 44977(c)" as presented. Christy Nordgren **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

(Action) C. Approval of "Learning Coordinator" position – Dr. Haggard will present a job description for the position of Learning Coordinator to be included on the Certificated Management salary schedule for Board review and approval.

*Dr. Haggard brought forth a job description and corresponding salary schedule for the position of "Learning Coordinator". Allison Jordan **MOTIONED** to approve the job description and salary schedule for Learning Coordinator. Christy Nordgren **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

(Action) D. Approval of Student Assessment System, NWEA MAP – Dr. Haggard and Mrs. Melby will present a new assessment tool for Board review and approval.

*Dr. Haggard and Lisa Melby brought forth a recommendation for the approval of the NWEA MAP Student Assessment System. Mrs. Melby reviewed the program and its different modes of assessment. This program gives data immediately and teachers and parents. Christy Nordgren **MOTIONED** to approve the NWEA MAP Student Assessment System as presented. Allison Jordan **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

(1<sup>st</sup> Reading) E. 1<sup>st</sup> Reading of Board Policies– The board will conduct a first reading of the following board policies:

BP & AR 6142.7 "Physical Education and Activity"  
BP & AR 6159 "Individualized Education Plan"  
BP & AR 6159.1 "Procedural Safeguards for Special Education"  
BP & AR 6159.2 "Nonpublic, Nonsectarian School and Agency Services for Special Education"

*Dr. Haggard brought forth BP & AR 6142.7 "Physical Education and Activity", BP & AR 6159 "Individualized Education Plan", BP & AR 6159.1 "Procedural Safeguards for Special Education" and BP & AR 6159.2 "Nonpublic, Nonsectarian School and Agency Services for Special Education" as first reading of policies. **No Action was taken on this item. First Reads Only.***

(Action) F. 2<sup>nd</sup> Reading of Board Policies– The board will conduct final reading of the following board policies:

AR 4157.1/4257.1/4357.1 "Work Related Injuries"

*Dr. Haggard brought forth AR 4157.1/4257.1/4357.1 "Work Related Injuries" for a second and final reading. Allison Jordan **MOTIONED** to approve AR 4157.1/4257.1/4357.1 "Work Related Injuries" as presented. Ryan Sullivan **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

## X. Approval of Minutes/Action Consent Agenda

### Consent Agenda Summary

- (consent) 1. Minutes of the Regular Meeting held March 10, 2021 and March 15, 2021
- (consent) 2. Approve for payment - General Fund Warrant Report
- (consent) 3. Approval of Personnel Action Form

- (consent) 4. Donations – From Mark & Candice Signa - \$200.00 for Jonata School Signs  
(consent) 5. Approval of 1<sup>st</sup> Qtr. Williams Uniform Complaint Procedures  
(consent) 6. Approval of Agreement between BUSD and Albert Zonana  
(consent) 7. Approval of Agreement between BUSD & Patty Grady  
(consent) 8. Approval of Agreement between BUSD and AALRR for HR/Consortium

XI. Closing


A. Future Meeting Dates

- May 12, 2021
- June 16, 2021
- June 23, 2021
- No Meeting in July 2021
- August 11, 2021
- September 8, 2021
- October 13, 2021
- November 10, 2021
- December 8, 2021
- December 15, 2021

B. Adjournment

*Christy Nordgren MOTIONED to approve Consent Agenda as presented. Allison Jordan Seconded the motion. Roll call was then made. The Ayes have it with a vote of 5-0. Jessie Skidmore read the Consent Agenda. There being no further business the open session of the meeting adjourned at 8:26pm.*

Respectfully Submitted,



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Terri Schrepel  
Buellton Union School District



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Elaine Alvarado - Clerk of the Board  
Buellton Union School District